

IT Trainee Programme 2020 Application Form



Please read this section carefully before filling in and submitting your application form.

- 1) Eligibility:
 - Final year university students or recent university graduates with a passion to work on modern and innovative technologies
 - Demonstrate results and a genuine passion for a professional IT career
 - Experienced in managing project, event or committee (university/extra-curricular activities) that resulted in a change
 - A team player with good communication, problem solving skills and leadership potential
 - Analytical, innovative, proactive, self-motivated and adaptable
- 2) Please submit your application form no later than **17 November 2019**.
- 3) Please **do not** attach any cover letter, references, or certificates at this stage. You will be asked to provide the original copies for verification at later stage.
- 4) Please use the built-in function to sign and submit the completed form. **DO NOT** modify the file name and email subject or your application will not be considered (scanned copy will not be accepted). Please use a PDF software such as Adobe Acrobat Reader DC to perform digital signature function properly.
- 5) For any enquiries regarding the application process or programme details, please email it.trainee@clp.com.hk with subject "IT Trainee Programme 2020 Enquiry".

Instructions

Applicant's Profile

Personal Information

Name (in English)

Name (in Chinese)

Residential Address

Correspondence Address
(if different from above)

Mobile Number

Home Number

Email Address

Language Ability

Spoken

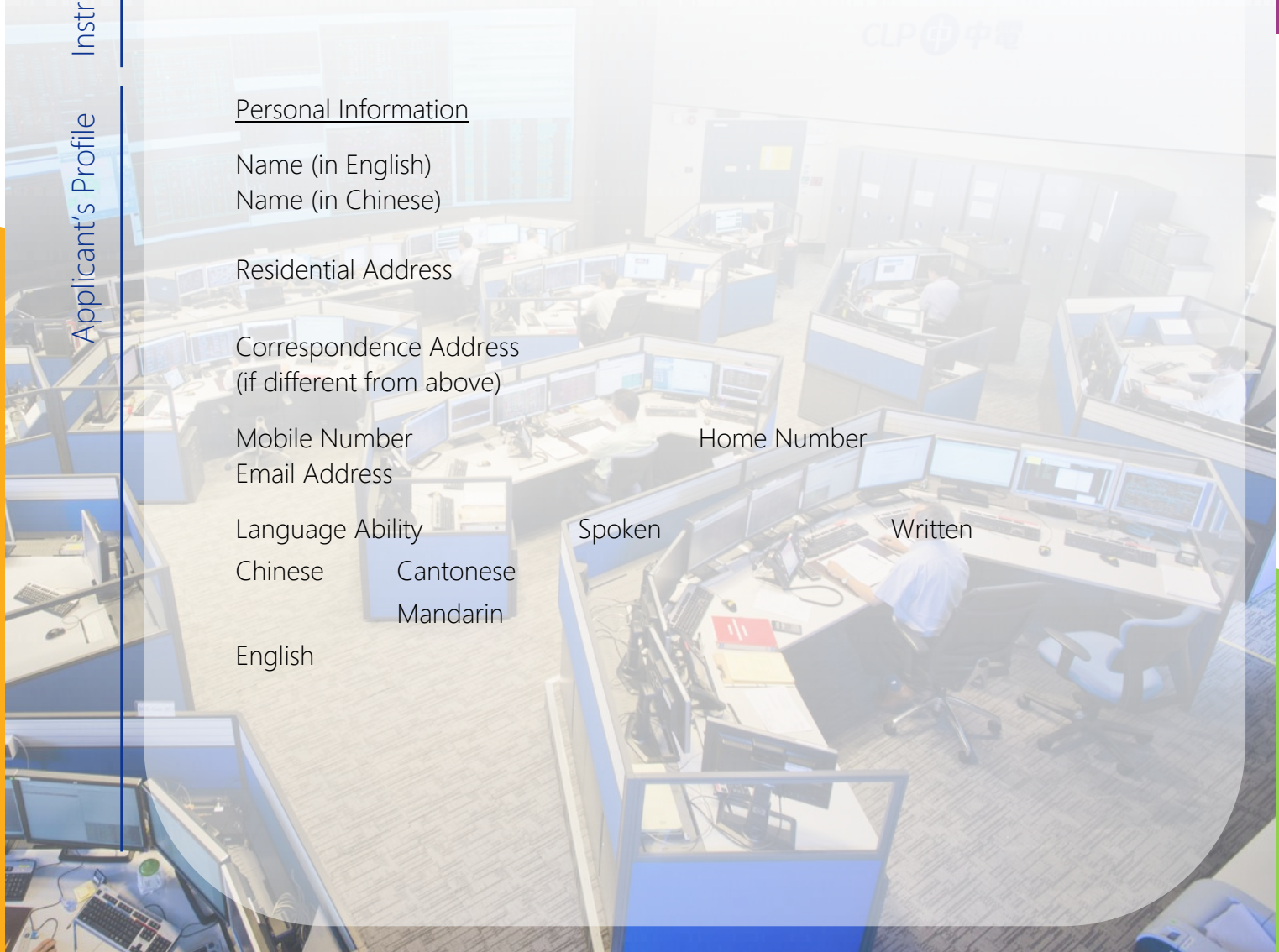
Written

Chinese

Cantonese

Mandarin

English



Education and Experience

(Starting with the most recent)

Name of Institution From To Qualification Attained

Major Minor Cumulative GPA

Name of Institution From To Qualification Attained

Major Minor Cumulative GPA

Secondary School From To Qualification Attained

Subjects

Public Examination

Name of Examination Month/Year Results

IELTS (non-mandatory)

Work Experience Prior to Graduation

(Please include all full time/part-time/internship/vacation work, starting from the most recent)

From To Company Name Department Position

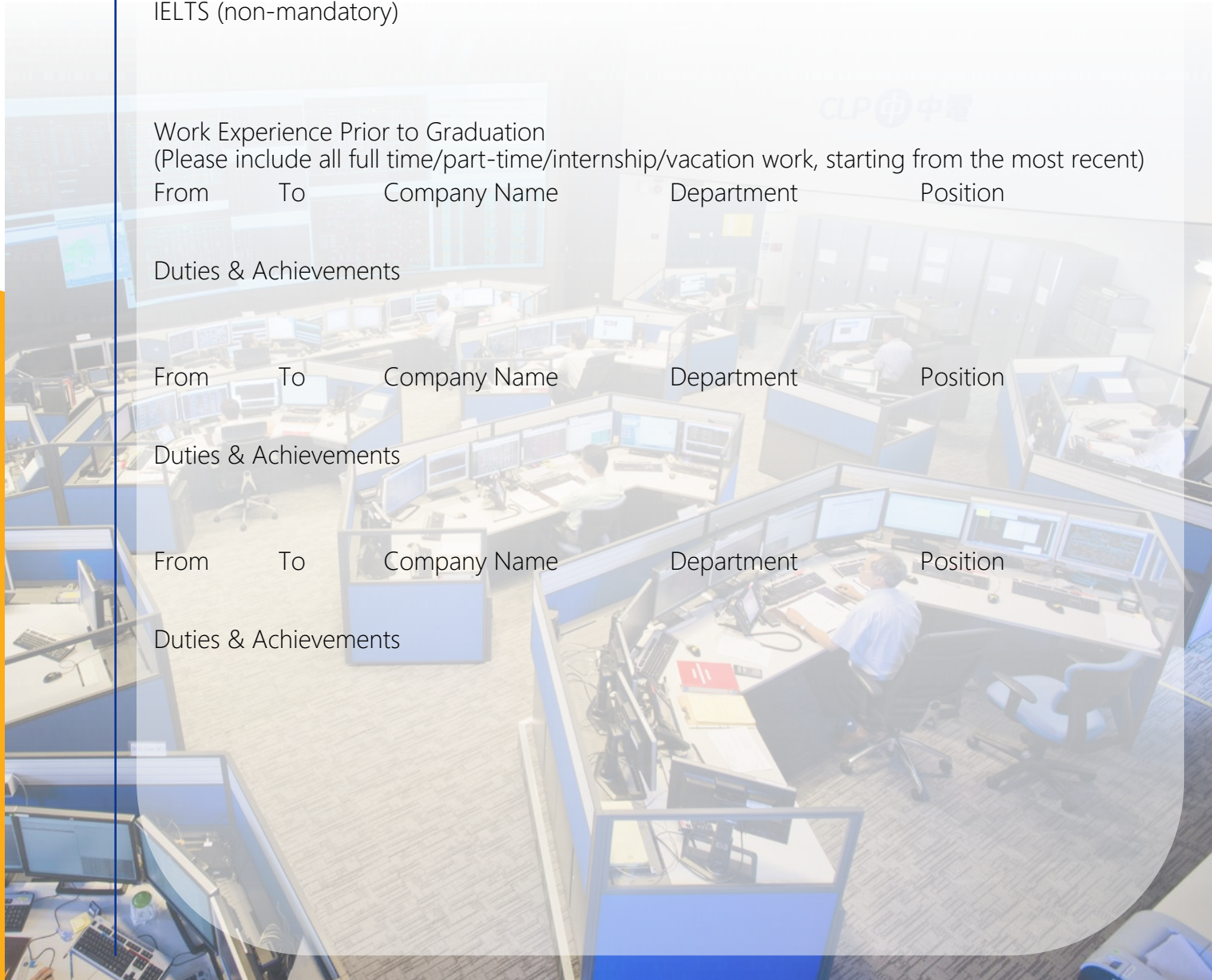
Duties & Achievements

From To Company Name Department Position

Duties & Achievements

From To Company Name Department Position

Duties & Achievements



Other Information

Scholarships / Awards / Prizes / Other Qualifications attained for the past 5 years

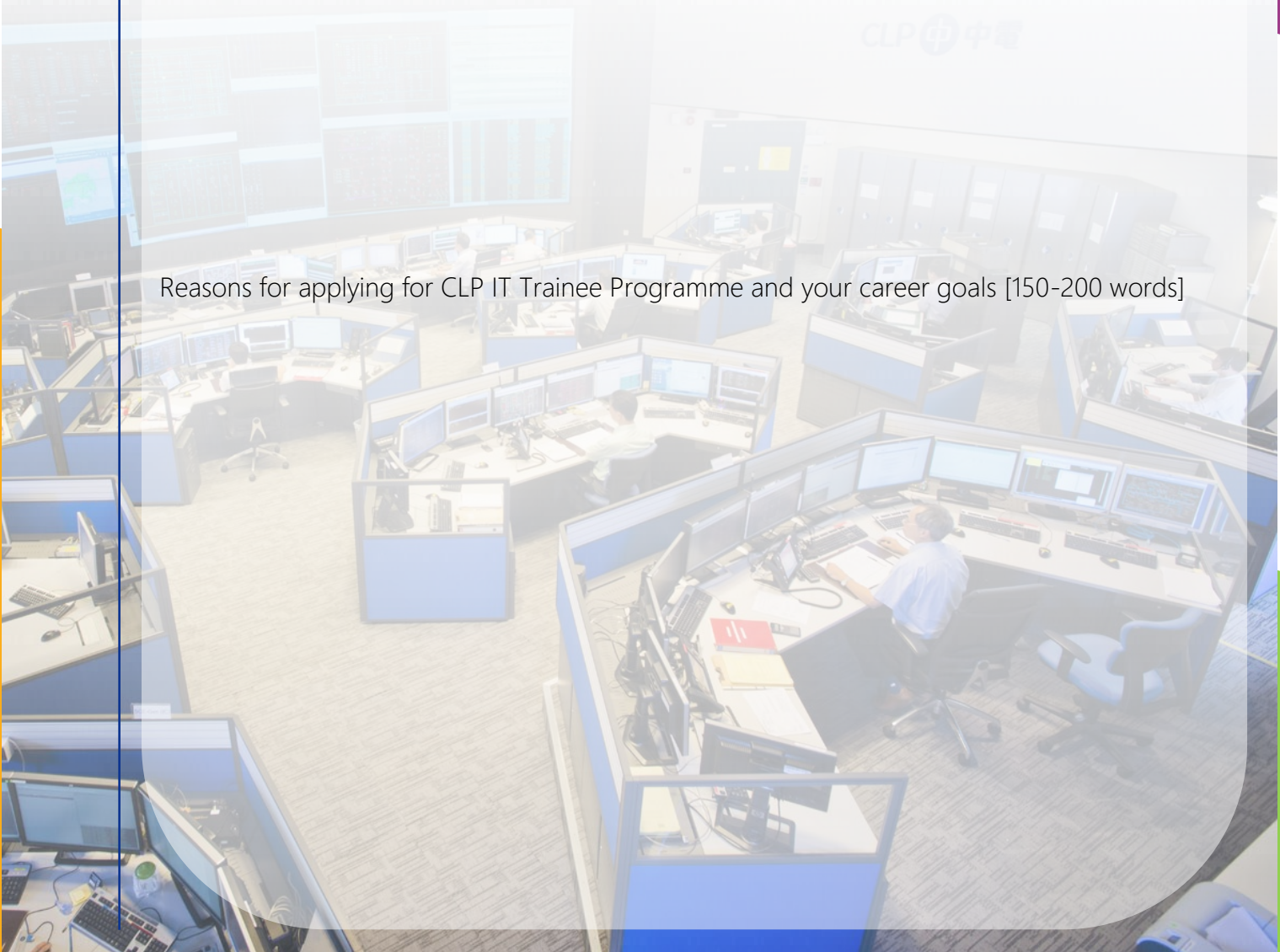
Month/Year Name of Scholarships / Awards / Prizes / Qualifications attained

Membership of organizations/clubs, and your position held (e.g., treasurer) in the past 5 years

From To Name of Organizations / Clubs Position Held

Other non-academic achievements or contributions made in the past 5 years (e.g. volunteer services / students exchange program) [150-200 words]

Reasons for applying for CLP IT Trainee Programme and your career goals [150-200 words]



Declaration

- 1) Please attach transcripts outlining subjects taken with your application email
- 2) How did you learn about this IT Trainee Program?
CLP Website University Career Centre Job Advertisement Facebook LinkedIn
Others (Please specify: _____)
- 3) Please specify your availability in Hong Kong for participation in the selection process if your application is being shortlisted.
From _____ To _____ ;
From _____ To _____ ;
From _____ To _____ .

For the purpose of not assigning you to a position having supervisory relationship with a relative, please complete the following if you have relative(s) working in the CLP group of companies.

Name	Relationship	Department / Position (if known)
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- 1) I confirm that the information provided on this application form is complete and true to the best of my knowledge and I realize that any wilful mis-statement or misleading information renders me liable to dismissal even after employment.
- 2) I agree that CLP Group of Companies may use the information provided solely for recruitment and employment related purposes.

Digital
Signature

*Upon signing the form, all fields will be locked and you will be prompted to send the form. Please send the application form according to the instructions.

All information will be treated in strictest confidence and will be used in accordance with company policy on Personal Data Protection. Only short-listed candidates will be contacted.