

CLP Internship Programme 2022

Project Focus - Business (Summer)

<b>Project Code</b>	BS_SUM_01	
<b>Project Detail</b>	<b>Internship Category</b>	Summer
	<b>Internship Period</b>	Jul 2022 to Aug 2022
	<b>Preferred Discipline</b>	<p><b>First Preference:</b> Communication and Journalism</p> <p><b>Other Preference:</b> Public relations or translation</p>
	<b>Project Name</b>	CLP Education programme and EE&C promotion
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• CLP Power organises public education programmes and promotes energy saving in Hong Kong through various channels, with a view to building a low-carbon future.</li> </ul>
	<b>Project Description</b>	<ul style="list-style-type: none"> <li>• The intern will be able to participate and support in organising public education programmes and energy saving promotions and publicities</li> <li>• The intern may give input and insights from the perspective of the younger generation.</li> <li>• The intern will have exposure on arranging publicities activities and media promotions.</li> </ul>
<b>Required Skills</b>	<ul style="list-style-type: none"> <li>• Good command of English and Chinese</li> <li>• Chinese word processing skill</li> <li>• Microsoft PowerPoint and excel</li> </ul>	

CLP Internship Programme 2022

Project Focus - Business (Summer)

<b>Project Code</b>	BS_SUM_02	
<b>Project Detail</b>	<b>Internship Category</b>	Summer
	<b>Internship Period</b>	Jun 2022 to Aug 2022
	<b>Preferred Discipline</b>	<b>First Preference:</b> Accounting and Finance <b>Other Preference:</b> Business Administration
	<b>Project Name</b>	Business Planning and Financial Management
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• For Intern: To develop a thorough understanding on Business Planning and Financial Management, through related business process review, studies and stakeholders communications</li> <li>• For BP&amp;BS: To have a fresh and cold eye review on various business process; and to identify potential improvement initiatives</li> </ul>
	<b>Project Description</b>	<ul style="list-style-type: none"> <li>• To gain an appreciation and hands-on experience of business planning, and cost optimisation in CLP through:.</li> <li>• Understand the Scheme of Control arrangement</li> <li>• Understand the business planning and development process with activity-based and cost optimisation focuses.</li> <li>• Participate in business process.</li> <li>• Participate in studies of various company initiatives, such as cost optimisation, innovation and data analytics, safety, etc.</li> <li>• Assist in daily coordination of accounting and finance activities.</li> <li>• Assist/ Participate in innovation/ data analytics use case/ design thinking project.</li> </ul>
<b>Required Skills</b>	<ul style="list-style-type: none"> <li>• Solid accounting and finance knowledge</li> <li>• Strong analytical skill and detail-oriented.</li> <li>• Disciplined, self-driven, positive, pro-active attitude, willing to learn and contribute</li> <li>• Proficiency in business English and MS Office</li> </ul>	

CLP Internship Programme 2022

Project Focus - Business (Summer)

<b>Project Code</b>	BS_SUM_03	
<b>Project Detail</b>	<b>Internship Category</b>	Summer
	<b>Internship Period</b>	Jun 2022 to Aug 2022
	<b>Preferred Discipline</b>	<b>First Preference:</b> Accounting and Finance/ Risk Management <b>Other Preference:</b> Business Administration
	<b>Project Name</b>	Internal Control and Risk Management
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• For Intern: To develop a thorough understanding on Risk Management and Internal Control, through related business process review, studies and stakeholders communications; as well as promote risk management culture through sharing and learning</li> <li>• For IC: To have a cold eye review on risk management and internal control review and reporting process for assessment of risk, identifying mitigating measures and controls, testing of controls across the business units; and to identify process improvement</li> </ul>
<b>Project Description</b>	To gain an appreciation and hands-on experience of risk management and internal control in CLP through:.. <ul style="list-style-type: none"> <li>• Participating in business process walkthrough review.</li> <li>• Assisting/Participating in internal control review including prepare test plan and conduct control testing.</li> <li>• Assisting/Participating in risk research, analysis and reporting.</li> <li>• Participating in studies of various company business improvement initiatives, such as innovation and data analytics, safety, etc.</li> <li>• Assisting in daily coordination of internal control system administration activities.</li> <li>• Assisting in liaison with stakeholders and prepare communication and presentation materials.</li> </ul> Towards the end of the internship, the intern is expected to:.. <ul style="list-style-type: none"> <li>• Have acquired knowledge in business process review and internal control testing process, risk research and analysis.</li> <li>• Gain an in-depth appreciation of the scale and complexity of a large, multi-disciplinary risk management and internal control function.</li> <li>• Be able to apply his/ her knowledge in the coordination and execution of project-based review</li> </ul>	

		<p>business processes in an electric utility company with regulated framework.</p> <ul style="list-style-type: none"><li>• Collaborate with different parties to identify improvement opportunities and propose action plans.</li><li>• Have established him/herself as an effective team player with good presentation and communication skill.</li></ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"><li>• Solid accounting and internal control knowledge</li><li>• Proficiency in business English (i.e. both written and spoken)</li><li>• Disciplined, self-driven, positive, pro-active attitude, willing to learn and contribute</li><li>• Strong analytical skill and detail-oriented</li><li>• Solid knowledge working with MS Excel, MS PowerPoint</li></ul>

CLP Internship Programme 2022

Project Focus - Business (Summer)

<b>Project Code</b>	BS_SUM_04	
<b>Project Detail</b>	<b>Internship Category</b>	Summer
	<b>Internship Period</b>	Jul 2022 to Aug 2022
	<b>Preferred Discipline</b>	<b>First Preference:</b> Business and Management <b>Other Preference:</b> Engineer
	<b>Project Name</b>	Business Transformation
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>CLP's Utility of the Future will be specific to CLP and positions it for future success. Key attributes in the journey include enhancing the focus on customers to drive innovation and business investments, empowering and educating CLP's people to enable the vision and leveraging new and emerging technologies to achieve business success through empowering customers in making better energy choices, decarbonisation of the CLP portfolio. and enhance performance</li> </ul>
	<b>Project Description</b>	<ul style="list-style-type: none"> <li>Support on Business analysis</li> <li>Performance Reporting</li> <li>Intake of Initiatives and Coordination</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>Business sense</li> <li>Analytical skill</li> <li>New insight and innovative</li> </ul>

## CLP Internship Programme 2022

## Project Focus - Business (Summer)

<b>Project Code</b>	BS_SUM_05	
<b>Project Detail</b>	<b>Internship Category</b>	Summer
	<b>Internship Period</b>	Jun 2022 to Aug 2022
	<b>Preferred Discipline</b>	<b>First Preference:</b> Quantity Surveying <b>Other Preference:</b> Civil Engineering
	<b>Project Name</b>	Dev Proj Execution Plan for HK Off Shore Wind Farm Project (HKOWF)
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Assist and support the development of the Project Execution Plan</li> <li>• The development of the Project Execution Plan including research, summarizing, scheduling etc. for the interface management plan, quality management plan etc. for specific aspects of the project.</li> </ul>
	<b>Project Description</b>	<ul style="list-style-type: none"> <li>• A Hong Kong Off Shore Wind Farm with off-shore substation will be developed for generation of renewable energy with electrical energy export through HV submarine cables to connect to the power grid at the landing point.</li> <li>• The intern would assist in research for and compilation of documents feeding the project execution plan.</li> <li>• The intern is expected to acquire basic knowledge in development of project management and document compilation of similar project scope and scale during completion of the summer internship.</li> </ul>
<b>Required Skills</b>	<ul style="list-style-type: none"> <li>• General knowledge in contracting and procurement.</li> <li>• General analysis skills</li> <li>• General knowledge in market research</li> </ul>	