

CLP Internship Programme 2023

Project Outline - Business

Project Code	BS_SAND_01	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> Procurement / Supply Chain Other Preference: <ul style="list-style-type: none"> Business
	Project Name	Capability Development
	Business Objective(s)	<ul style="list-style-type: none"> In leading the Contracts & Procurement department through procurement transformation, we need to focus on our work culture and capability development uplifting in 2023 Capability Development initiatives are identified to enhance our approach in areas such as supplier and supply chain risk management, sustainability in supply chain, stakeholder management and procurement professional development
	Project Description	<ul style="list-style-type: none"> Support the capability development projects and other C&P procurement improvement initiatives Provide project management support, drafting of presentation proposals, project status reports, ensure projects are delivered on budget and in a timely manner Collaborate with internal C&P teams, collect inputs and incorporate feedback to improve project deliverables Conduct market research to obtain market intelligence and insights materials Plan and coordinate training implementation activities (arrange appointment, venue, course materials set up, overall logistics, etc.) Support the COE team in general operations activities
	Required Skills	<ul style="list-style-type: none"> Excellent analytical, critical thinking, and problem-solving skills Proficient project management and organizing skills Excellent Communication and presentation skills Highly motivated, results driven, able to work independently with limited supervision Excellent interpersonal skills

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Project Outline - Business

Project Code	BS_SAND_02	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> • Business Other Preference: <ul style="list-style-type: none"> • Engineering
	Project Name	Generation Procurement Streamline
	Business Objective(s)	Innovate and streamline procurement of generation parts and spares.
	Project Description	<ul style="list-style-type: none"> • Support the team in the procurement process for stock purchase • Suggests insight in efficient and innovative procurement • Analysis of data for report and presentation • Coordination with users and suppliers • Admin support as need arises
	Required Skills	<ul style="list-style-type: none"> • MS Office • Data Analytics • Power Automate • Knowledge on ERP system will be an advantage

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Project Outline - Business

Project Code	BS_SAND_03	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> Business Other Preference: <ul style="list-style-type: none"> Engineering
	Project Name	T&D Category Management Research & Tools
	Business Objective(s)	<ul style="list-style-type: none"> A&E(T&D) Team aims to develop and expand supplier bases for longer term T&D asset development and drive cost competitiveness T&D equipment covers wide range of equipment which is critical to the reliability of the power systems We look for a candidate who can dedicate to support A&E(T&D) team for one year to support market researches handling and co-ordination to build up a better supply base for T&D Assets (e.g. T&D cable, T&D transformers & Switchgear, smart meters, etc.), and develop specific IT tools (e.g. Spend Analysis dashboard) to enhance the productivity of Category Management.
	Project Description	<ul style="list-style-type: none"> Conduct market research for assigned categories to develop a better knowledge of supplier bases across multiple T&D categories Identify and develop standardize tools to support market research/RFI standardization and improve efficiency Develop Digitalisation tool (e.g. Spend Analysis Dashboard system) to enhance the productivity of Category Management
	Required Skills	Microsoft Office: Power Automate, Power BI

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Project Outline - Business

Project Code	BS_SAND_04	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> HK Polytechnic University - Business/Operation/Supply Chain related Other Preference: <ul style="list-style-type: none"> City University - Business/Operation/Supply Chain related
	Project Name	Supply Chain Managment
	Business Objective(s)	<p>C&O team aims to develop and expand supplier bases for longer term development and support C&P initiatives. In C&O, especially Operation, it covers wide range of services and products and market intelligence is diverse but also technically specific. We look for candidate who can dedicate to support C&O team on as one-year base to:</p> <ul style="list-style-type: none"> Support market researches handling and co-ordination to build up a better supply base for Operations (PPE, one-off purchases and some major Construction contracts supplier analysis), and create added value and extend to Construction Standardize and enrich market research analysis / RFI formats across C&O for supplier knowledge enrichment/expansion
	Project Description	<ul style="list-style-type: none"> Focal points to support manager on market researches handling and co-ordination for some categories to develop a better supplier bases across multiple categories Support manager to identify and develop standardize tools to support market research/RFI standardization across C&O and improve efficiency
	Required Skills	<ul style="list-style-type: none"> Major in Business, Operation Management, Supply Chain and Logistics IT competency, advanced in excel and Power BI knowledge will be an advantage

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Project Outline - Business

Project Code	BS_SAND_05	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> Business Administration Other Preference: <ul style="list-style-type: none"> Procurement and Logistics
	Project Name	Development of Business Information for Fuel Management and Procurement
	Business Objective(s)	<ul style="list-style-type: none"> Design/develop information portal or reporting platform to facilitate fuel management and procurement Ensure an new IT system can support the enhanced processes and cater for new fuel procurement and management
	Project Description	<ul style="list-style-type: none"> Support the development and roll-out of a new IT system for fuel management Design/develop information portal or reporting platform to facilitate fuel management and procurement (such as to use Power BI to develop various reports based on the digitalized information under new ICMS) Conduct market study and monitor the fuel price trends for regular update/report
	Required Skills	<ul style="list-style-type: none"> Critical and analytics mindset Market research and statistical analysis skills Project management skill Good interpersonal skills Knowledge of Power BI and Portal Development is an advantage

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Project Outline - Business

Project Code	BS_SAND_06	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> All engineering and business disciplines will be considered Other Preference: <ul style="list-style-type: none"> All engineering and business disciplines will be considered
	Project Name	Project Management for Hong Kong Offshore Wind Farm Project
	Business Objective(s)	<ul style="list-style-type: none"> The Hong Kong Offshore Wind Farm Project (HKOWF) will require support for the evaluation and administration of various contracts. Activities will involve administration of queries and other correspondence, keeping of schedules and registers and assistance in evaluation of bids, and various other contract administration tasks All engineering and business disciplines will be considered
	Project Description	<p>CLP Power Hong Kong Ltd is currently planning for the development of the Hong Kong Offshore Wind Farm Project (HKOWF) and is currently looking for interns who have a keen interest in participating in project procurement, contract administration and management.</p> <ul style="list-style-type: none"> The intern will be exposed to and be involved in the planning and procurement process for large work packages The intern will be involved in comparing submissions, and analysis of commercial submissions, programmes and other documents The intern is expected to prepare document to support the management decision making process
	Required Skills	<ul style="list-style-type: none"> General knowledge in project management General skills Microsoft office software Excellent organizational skills

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Project Outline - Business

Project Code	BS_SAND_07	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> • Engineering Other Preference: <ul style="list-style-type: none"> • Business/ Finance
	Project Name	Business Development
	Business Objective(s)	<ul style="list-style-type: none"> • Market and regulatory research and commercial analysis to support business development activities in PRC • Stakeholder management, due diligence for opportunities, highlighting key risk and mitigations
	Project Description	<ul style="list-style-type: none"> • Undertake market and regulatory research and commercial analysis to support business development activities in PRC, particularly for renewable energy projects • Work in a cross-functional setting to conduct due diligence for opportunities, highlighting key project risks and suggesting mitigations to management
	Required Skills	<ul style="list-style-type: none"> • Strong commercial knowledge and business acumen • Self-motivated, able to thrive in a cross-functional team environment and work independently • Strong writing, communication and presentation skills • Proficiency in both Putonghua and English

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Project Outline - Business

Project Code	BS_SAND_08	
Project Detail	Internship Category	Sandwich
	Internship Period	Jun/2023 to May/2024
	Preferred Discipline	First Preference: <ul style="list-style-type: none"> Engineering Other Preference: <ul style="list-style-type: none"> Business
	Project Name	Sales & Marketing Oversight and Risk Management of Generation Assets in China
	Business Objective(s)	Support the Sales & Marketing Oversight and Risk Management functions of China Commercial team. <ul style="list-style-type: none"> Discipline / Learning Exposure to Sales and Marketing oversight process Understanding of regulatory changes in China Learning practical business management skills Broadening inter-personal and communication skill through interaction with colleagues in HK and PRC
	Project Description	<ul style="list-style-type: none"> Assist in the analysis of market sales data of various assets Assist in monitoring and summarizing regulatory changes related to market sales in China Assist in the evaluation of risk management approach currently adopted by China BU and provide improvement suggestions if applicable
	Required Skills	<ul style="list-style-type: none"> Business and commercial knowledge at the undergraduate level Comprehension, analytical and communication abilities Language competency in English, Cantonese and Putonghua Basic software skills including Window and MS Office