



SECTION 1		APPLICANT PARTICULARS <small>(Please complete in BLOCK letters)</small>	
Electricity Account Name*			
Electricity Account Number*			
Name of Company / Institution*			
Name of Contact Person*	Job Title		
Telephone Number*	Fax Number		
Correspondence Address*			
E-mail Address*			
Did CLP Provide Energy Audit for the Same Area?*	<input type="checkbox"/> No <input type="checkbox"/> Yes, Energy Audit Reference Number _____		
Nature of Business	<input type="checkbox"/> Chinese Restaurant <input type="checkbox"/> Property Management <input type="checkbox"/> Hotel / Hostel <input type="checkbox"/> University <input type="checkbox"/> Hospital <input type="checkbox"/> Food / Beverages Production <input type="checkbox"/> Primary / Secondary School <input type="checkbox"/> Others (please specify) _____		
Business Type	<input type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
Premises Type	<input type="checkbox"/> Self-owned <input type="checkbox"/> Rented		
Supply Address*			
Service Hours <small>(*please delete where appropriate)</small>			
Monday to Friday <small>(e.g. 9:00a.m. to 6:00p.m.)</small>	_____ : _____ a.m. / p.m.* to _____ : _____ a.m. / p.m.*		
Saturday <small>(e.g. 9:00a.m. to 1:00p.m.)</small>	<input type="checkbox"/> _____ : _____ a.m. / p.m.* to _____ : _____ a.m. / p.m.* <input type="checkbox"/> Closed All Day		
Sunday and Public Holidays	<input type="checkbox"/> _____ : _____ a.m. / p.m.* to _____ : _____ a.m. / p.m.* <input type="checkbox"/> Closed All Day		
Premises Gross Floor Area (m ²)	<input type="checkbox"/> 1,000m ² or below <input type="checkbox"/> 1,001 to 5,000m ² <input type="checkbox"/> 5,001m ² to 10,000m ² <input type="checkbox"/> 10,001m ² or above		
Number of Employee			

SECTION 2		AIR-CONDITIONING SYSTEM	
1. Is centralised air-conditioning system used?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Go to Question 6)	
2. Is the centralised air-conditioning system provided by the building management company?	<input type="checkbox"/> Yes	<input type="checkbox"/> No (Go to Question 6)	
3. Type of chiller	<input type="checkbox"/> Air-cooled	<input type="checkbox"/> Water-cooled	
4. Chiller operation years	<input type="checkbox"/> Within 5 years	<input type="checkbox"/> 5 to 10 years	<input type="checkbox"/> Over 20 years
	<input type="checkbox"/> 10 to 20 years		



SECTION 2		AIR-CONDITIONING SYSTEM	
5. Chiller quantity and cooling capacity <small>(e.g. 3 air-cooled chillers with 300TR each)</small>			
6. If window-type air-conditioners are used, please fill in the following information: Window-type air-conditioners with energy label: ____ Set Operation years: <input type="checkbox"/> Within 5 years <input type="checkbox"/> 5 to 10 years <input type="checkbox"/> Over 10 years Window-type air-conditioners without energy label: ____ Set Operation years: <input type="checkbox"/> Within 5 years <input type="checkbox"/> 5 to 10 years <input type="checkbox"/> Over 10 years			
7. If split-type air-conditioners are used, please fill in the following information: Split-type air-conditioners with energy label: ____ Set Operation years: <input type="checkbox"/> Within 5 years <input type="checkbox"/> 5 to 10 years <input type="checkbox"/> Over 10 years Split-type air-conditioners without energy label: ____ Set Operation years: <input type="checkbox"/> Within 5 years <input type="checkbox"/> 5 to 10 years <input type="checkbox"/> Over 10 years			
8. If package-type air-conditioners are used, please fill in the following information: Type : <input type="checkbox"/> Rooftop package type <input type="checkbox"/> Floor-mounted package type Cooling method: <input type="checkbox"/> Water-cooled type <input type="checkbox"/> Air-cooled type ____ Set Operation years: <input type="checkbox"/> Within 5 years <input type="checkbox"/> 5 to 10 years <input type="checkbox"/> Over 10 years			

SECTION 3		LIGHTING EQUIPMENT	
9. Common lighting equipment used in the premises: <input type="checkbox"/> General fluorescent tube (T8, T12) <input type="checkbox"/> Filament light bulb <input type="checkbox"/> Tungsten-halogen light bulb (spot light) <input type="checkbox"/> Energy-efficient T5 fluorescent tube <input type="checkbox"/> Compact fluorescent lamp <input type="checkbox"/> Floodlight <input type="checkbox"/> Others (please specify) _____			
10. Common lighting control used in the premises: <input type="checkbox"/> Manual on-off control <input type="checkbox"/> Time control <input type="checkbox"/> Occupancy control <input type="checkbox"/> Photocell control <input type="checkbox"/> Others (please specify) _____			

SECTION 4		HEATING AND HOT WATER SYSTEM	
If a centralised heating and / or hot water system is used, please specify the heating equipment: <input type="checkbox"/> Heat Pump <input type="checkbox"/> Electric Boiler <input type="checkbox"/> Gas or Diesel Boiler <input type="checkbox"/> Others (please specify) _____			

SECTION 5		CONTACT PERSON IN CLP	
Please fill in the information of CLP staff (e.g. Account Manager) introducing to you CLP Energy Audit Service, if any.			
Name of Contact Person	Job Title	Telephone Number	

SECTION 6		TERMS AND CONDITIONS, DECLARATION	
To receive an Energy Audit Service from CLP, the Applicant must agree to the following Terms and Conditions :		I / We* declare that the information given in this form is true and correct. I / We* understand and agree to abide by the Terms and Conditions set out in this application form.	
<ul style="list-style-type: none"> Upon completion of the Energy Audit, the Applicant shall certify the Energy Audit by signing on the "Certificate of Energy Audit Completed". The Applicant shall inform CLP the progress of implementation of the "Energy Management Opportunities (EMOs)" recommended in the Energy Audit Report. Once the EMOs recommended in the Energy Audit Report have been implemented, the Applicant shall certify all these EMOs by signing on the "Energy Saving Installations Verification Sheet" for recording their type and commissioning date. The certification provided by the Applicant shall be subject to verification by the HKSAR Government. CLP shall under no circumstances be responsible or liable for any incidental or consequential damages whatsoever, including without limitation damages for personal injury, death, loss of profits, loss of confidential or other information, business interruption, failure to meet any duty, arising out of or in any way related to the Energy Audit. 		Signature of Applicant (with Company Chop, if any)	
		Date _____ <small>(*please delete where appropriate)</small>	

CLP Energy Audit Service and Energy Saving Loan Fund
中華電力能源審核服務及節約能源貸款基金
Personal Data Collection Statement
個人資料收集聲明

Purpose of Collection of Personal Data
收集個人資料的用途

Personal data provided in your energy audit/loan applications/notifications and other related documentation under CLP Energy Audit Service and Energy Saving Loan Fund will be used by CLP for considering and processing your energy audit/loan applications and for other directly related purposes. You are not required to provide the personal data requested in this form. However, personal data marked with (*) on this form are necessary for CLP to process your application. Your application to the energy audit/loan may be delayed, deferred or rejected unless you provide the personal data marked with (*).

閣下於中電能源審核服務及節約能源貸款基金之申請表 / 通知書及其他有關文件所提供之個人資料，將供中電用於考慮及處理閣下之能源審核 / 貸款申請，及作其他與此目的直接有關之用途。中電並無規定閣下必須提供個人資料，但印有 (*) 標記的個人資料是必需的資料使中電可處理閣下的申請。除非閣下向中電提供印有 (*) 標記的個人資料，否則中電可能無法進行甄選而導致申請延誤或拒絕受理。

Transfer of Personal Data
轉移個人資料

The data collected in the applications/notifications under CLP Energy Audit Service and Energy Saving Loan Fund will be kept in confidence. If necessary for any of the purposes stated above, CLP may transfer your personal data to third parties, including:

- a) related CLP companies, including subsidiaries and affiliated companies within the CLP Group in Hong Kong;
- b) service providers (including service providers outside Hong Kong) engaged by CLP for any of the purposes stated above; and
- c) entities (including entities outside Hong Kong) for conducting research and preparing statistics relating to any of the purposes stated above.

CLP will disclose your personal data when required to do so by the law and may also disclose such data in response to requests from law enforcement agencies or other government bodies / regulatory bodies / related organizations, or if explicit consent to such disclosure is given by the applicant.

本公司對有關能源審核 / 貸款申請表 / 通知書內的個人資料嚴格保密。然而，為滿足上述用途的需要，中電可能會將閣下的個人資料轉移給第三方，包括：

- a) 與中電有關的公司包括中電集團在香港的子公司及其附屬公司；
- b) 與此服務及基金申請有關而為中電提供服務的服務供應商（包括香港以外的服務供應商）；
- c) 與此服務及基金申請有關而進行調查及統計的單位（包括香港以外的單位）。

若根據法律規定或因應執法機關 / 政府機構 / 有關機構的要求或已獲有關申請機構同意，中電將會披露申請機構的個人資料。

Access to and Correction of Personal Data

查閱及更正個人資料

You have a right to request access to, the correction and erasure of, your personal data in accordance with, where applicable, the provisions of the Personal Data (Privacy) Ordinance (Cap. 486), and any other data protection law as applicable. Requests for access, correction and/ or erasure of personal data, as well as withdrawal of consent, where applicable, should be by email and addressed to the Personal Data Officer of CLP at csd@clp.com.hk.

根據《個人資料(私隱)條例》(第486章)及其他適用的個人資料保護法例，你有權知道中電是否擁有你的個人資料，亦可索取有關資料副本，並更正和刪除中電保存的有關資料。有關索閱、更正及 / 或刪除中電記錄內任何有關你的個人資料的要求，以及撤回同意的要求(如適用)，可電郵至中電 csd@clp.com.hk 與中電個人資料保障主任聯絡。

Privacy Policy Statement

私隱政策聲明

You can find out more about CLP's policies on privacy and personal data protection by accessing our privacy policy statement available on the CLP website at <https://www.clp.com.hk/en/privacy-policy>.

Unless specified otherwise, references to "CLP" shall mean CLP Power Hong Kong Limited and the "CLP Group" shall mean CLP Holdings Limited, its subsidiaries and affiliates.

閣下可瀏覽中電網頁 (<https://www.clp.com.hk/zh/privacy-policy>) 查閱中電的私隱政策聲明，以了解更多有關中電在私隱及個人資料保障方面的政策。

除非文義明確另有所指，本文所提及的「中電」及「中電集團」是指中電控股有限公司、其附屬公司及關聯公司。