

<b>Project Code</b>	HR_SAND_1	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	July 2019 to June 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources/Data Analytics <b>Other Preference:</b> Business Admin
	<b>Project Name</b>	1. Cultivate Innovation Culture in GBG 2. Continue to develop a new round of Caring Program to frontline staff (i.e. tradesman)
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Our aim is to offer extensive exposures to the intern on different aspects of human resources functions. The intern will gain exposures in the following areas when assisting project owner/mentor to deliver the project :</li> <li>• Coordinating and involving in the discussion / communication meetings with different levels of generation staff (i.e. BHs, SHs, Team Leader &amp; frontline staff) to solicit their views on promoting innovation culture</li> <li>• Coordinating and involving in the discussion / communication meetings with line colleagues involving in frontline work such as tradesman, technician and engineers to listen to their views on work process which causes/potentially causes muscle strain and explore possible solutions to show caring to frontline colleagues</li> <li>• Working closely with trainees and Line Representatives to support trainees to carry out caring projects</li> <li>• Our aim is to offer extensive exposures to the intern on different aspects of human resources functions. The intern will gain exposures in the following areas when assisting project owner/mentor to deliver the project :</li> <li>• Coordinating and involving in the discussion / communication meetings with different levels of generation staff (i.e. BHs, SHs, Team Leader &amp; frontline staff) to solicit their views on promoting innovation culture</li> <li>• Coordinating and involving in the discussion / communication meetings with line colleagues involving in frontline work such as tradesman, technician and engineers to listen to their views on work process which causes/potentially causes muscle strain and explore possible solutions to show caring to frontline colleagues</li> <li>• Working closely with trainees and Line Representatives to support trainees to carry out caring projects</li> </ul>

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Project Outline ~ Human Resources

	<b>Project Descriptions</b>	<ul style="list-style-type: none"><li>• To assist in collecting current staff's opinions on promoting innovation culture and benchmark market best practices with the aim to formulate a GBG Innovation Program with recognizing mechanism to cultivate innovation culture in GBG</li><li>• To assist in meeting with trainees and Line Representatives to discuss improvement projects to improve working environment to show supports to frontline staffs.</li></ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"><li>• GBG Innovation Program and integrate into GBG website</li><li>• GBG Caring Program to GBG Frontline Staff</li><li>• .Assist in delivering ad-hoc projects related Human Resources</li></ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"><li>• Good communication and analytical skills</li><li>• Can do attitude and willing to learn</li><li>• Proficiency in MS office.</li></ul>
	<b>Learning</b>	<ul style="list-style-type: none"><li>• Learning the process of conducting culture program in a sizable organization.</li></ul>

<b>Project Code</b>	HR_SAND_2	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	July 2019 to June 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources/Data Analytics <b>Other Preference:</b> Business Admin
	<b>Project Name</b>	1. Develop a Team Profile Assessment Tools to support D2 Project Team 2. Develop a Pilot HR Data Analysis Platform
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Our aim is to offer extensive exposures to the intern on different aspects of human resources functions. The intern will gain exposures in the following areas when assisting project owner/mentor to deliver the project :</li> <li>• Conducting market research and benchmark best market practice to: <ul style="list-style-type: none"> <li>○ identify a proper assessment tools to meet the requirements from Line department</li> <li>○ Explore the ways of conducting HR data analysis with the analysis on GTs/ex-GTs as a pilot</li> </ul> </li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>• To assist in conducting market research, coordinating with service vendors and Line representatives to develop the team profile assessment tools</li> <li>• To assist in conducting market research, coordinating with service vendors. to develop a platform to conduct data analysis</li> </ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>• A team Profile Assessment Tools</li> <li>• A Platform to Conduct HR Data analysis</li> <li>• Assist in delivering ad-hoc projects related Human Resources</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>• Good communication and data analytical skills</li> <li>• Can do attitude and willing to learn</li> <li>• Proficiency in MS office</li> </ul>
	<b>Learning</b>	<ul style="list-style-type: none"> <li>• Learning the process of developing team profiles in a sizable organization</li> <li>• Learning of conducting HR data analysis</li> </ul>

<b>Project Code</b>	HR_SAND_3	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to May 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Recreation & Sports Management / Event Management <b>Other Preference:</b> HR Mgt/Business/Mgt Studies
	<b>Project Name</b>	Creative ways of cultivating a healthy office environment
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>The intern will be exposed to conduct market research, analyze the information and initiate innovative ideas on the ways of promoting programs / events using various means of channels.</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>To assist in the planning, marketing and implementation of a variety of Social, Recreation and Sports Program with the aim to:</li> <li>Promote the CLP Value of Caring for People</li> <li>Encourage Work-Life Balance and promote employee wellness</li> <li>Cultivate a harmonious employee relation</li> <li>Enhance employees' sense of belonging and promote team spirit</li> <li>Promote sports and recreation safety</li> </ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>To assist the Social, Recreation and Sports team to deliver programs and events, attend meetings, and assist within the department to gain a well-rounded experience.</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>Self-motivated and willingness to learn at work</li> <li>Good analytical and interpersonal skills</li> <li>Good PC knowledge particularly on MS Office applications</li> <li>Good English and Chinese writing skills</li> <li>Knowledge about HR operations and employment related ordinances is preferred.</li> </ul>
<b>Learning</b>	<ul style="list-style-type: none"> <li>Energetic and outgoing characters</li> <li>Self-motivated and willingness to learn at work</li> <li>Good analytical and interpersonal skills</li> <li>Good PC knowledge particularly on MS Office applications</li> <li>Good English and Chinese</li> </ul>	

<b>Project Code</b>	HR_SAND_4	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to May 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources <b>Other Preference:</b>
	<b>Project Name</b>	Employee Engagement & Compliance
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>The intern will be exposed to a series of activities such as Human Resources data analysis, research and study the practical application of the current legislation, support in engagement activities with employees and contingent workers management.</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>Compliance</li> <li>To assist in strengthening and streamlining internal HR procedures and practices</li> <li>To assist in compliance related initiatives</li> <li>To assist in the implementation of contractor management system with the aim to have the most update information regards workforce</li> <li>To assist in ensuring compliance with relevant regulatory requirements and company policies on HR...Employee Relations &amp; Employee Wellness</li> <li>To conduct market research, analyze the information and initiate innovative ideas on the ways of improving employee wellness</li> <li>To assist in organizing employee engagement events for Senior Management; such as Gathering with Managing Director / Chief Operating Officer</li> <li>To assist in employee wellness and employee relations/ engagement initiatives.</li> </ul>
<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>Compliance</li> <li>Implementation of contractor management system</li> <li>Suggestions on enhancing efficiency and effectiveness on HR operations</li> <li>Implementation of the assigned compliance related activities.</li> <li>Employee Relations &amp; Employee Wellness</li> <li>Completion of various analysis projects</li> <li>Implementation of the assigned Employee Wellness projects</li> <li>Organize training courses and workshops</li> <li>Involve and organize in employee engagement events.</li> </ul>	

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### Project Outline ~ Human Resources

	<b>Required Skills</b>	<ul style="list-style-type: none"><li>• Self-motivated and willingness to learn at work</li><li>• Good analytical and interpersonal skills</li><li>• Good PC knowledge particularly on MS Office applications</li><li>• Good English and Chinese writing skills</li><li>• Knowledge about HR operations and employment related ordinances is preferred.</li></ul>
	<b>Learning</b>	<ul style="list-style-type: none"><li>• Experience in participating in cross-functional exercises</li><li>• Understanding on implications of regulatory requirements on employment environment</li><li>• Application of analysis skills</li><li>• Hands-on experience in implementation of HR programs</li></ul>

<b>Project Code</b>	HR_SAND_5	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to June 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> HRM, Business Administration, Social Sciences or Psychology <b>Other Preference:</b> Marketing, Languages, Communications, Public Administration
	<b>Project Name</b>	Organize and Support Staff Engagement and Culture Development Programs in our Corporate Development Group
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Foster and sustain a customer-centric, appreciation, innovation and digitalization culture</li> <li>• Engage our staff across levels and departments through different communication channels</li> <li>• Develop an engaging Work environment</li> <li>• Provide learning &amp; Development Support to our staff</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>• In light of a rapid change of business demand, evolution of disruptive technologies and rising customer expectations, it is the business imperative to engage our employees to meet the challenges by better communication, recognition and development of employees. The appointed intern is a key team player in different organizing teams to support the implementation of a number of initiatives in response to these challenges..There will be opportunities to work with team members and interns across departments for wider exposure.</li> </ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>• Assist the team to plan, organize and execute on culture development projects</li> <li>• Support different staff communication activities</li> <li>• Support on the execution of people development programme activities and the subsequent evaluation</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>• Good networking, planning and coordination skills, passionate, and ability to manage multi-tasks. Proficiency in PC applications e.g. MS Word, Excel, PowerPoint. Knowledge with Photoshop or other digital art tools will be a plus</li> </ul>
	<b>Learning</b>	<ul style="list-style-type: none"> <li>• Project and event management, training &amp; development, employee relations, collaboration with other team members and benchmarking related HR practices. A mentor will be provided to guide through the internship period.</li> </ul>

<b>Project Code</b>	HR_SAND_6	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to May 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources Management Information Technology Management <b>Other Preference:</b> Business Management
	<b>Project Name</b>	Digitalization of HR processes to enhance efficiency
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Understanding Human Resources best practices including work process improvement to enhance efficiency and governance through digital transformation</li> <li>• Provide an opportunity for intern to understand and experience the roles of HR strategic Business Partner in partnering with different HR sub-teams and serve internal client(s) to meet business needs and challenges</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>• The Sandwich intern will gain valuable experience in: supporting the Senior HR Manager - Corporate Units (SHRM - CU) in automating HR processes to align with business direction, i.e. transforming to. digital utility organization which includes: <ul style="list-style-type: none"> <li>○ Understand and review the current HR work process to identify opportunities for process improvement / streamlining / automation</li> <li>○ Identify and make recommendations on the appropriate use of information technology to facilitate HR digitalization</li> <li>○ Support the SHRM-CU in resolving HR process issues</li> <li>○ Develop process roadmaps (As is and To Be) and related support materials for process implementation</li> <li>○ Develop continual review of improvement process to ensure an efficient and effective HR function</li> <li>○ Assisting with recruitment processes, including shortlisting candidates,. arranging interviews and offer arrangement.</li> <li>○ Planning and organizing events and programmes for employees and students</li> <li>○ Executing planning &amp; management skills in monitoring different HR. projects</li> <li>○ Conducting market research and big data analysis</li> </ul> </li> </ul>



## Project Outline ~ Human Resources

		by using Power BI or comparable software(s)
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>• Familiarize with full spectrum of HR services delivered by HR. professional in meeting with business challenges</li> <li>• Obtain lively exposure on how to properly manage projects in a timely. and effective manner through delivering projects. e.g. e-recruitment. platform formation)</li> <li>• Assist and support on various projects as assigned by Senior HR. Manager or her delegates</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>• Understanding on information technologies and latest trend on. applications such as Power BI, Tableau (non-compulsory) with proficiency in computer skills especially for Microsoft applications e.g. Excel, PowerPoint</li> <li>• Knowledge on Database Management System (DBMS) and Visual.Basic for Applications (VBA) would be an advantage (non-compulsory)</li> <li>• Good communication, interpersonal and organizational skills</li> <li>• Strong problem-solving (think out of the box) and analytical skills</li> <li>• Self-motivated, independent, willing to learn and a good team player</li> </ul>
	<b>Learning</b>	<ul style="list-style-type: none"> <li>• A valuable and practical experience to learn the common policies, practices, procedures and different types of system used in HR field, being a team player to contribute to the common goal of the team, as well as exposure in reviewing and developing process</li> </ul>

<b>Project Code</b>	HR_SAND_7	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to May 2020
	<b>Preferred Disciplines</b>	<p><b>First Preference:</b> Human Resources, Psychology, Business Administration, Marketing, Journalism, Communication or related disciplines</p> <p><b>Other Preference:</b> Engineering</p>
	<b>Project Name</b>	Employer Branding, Talent Acquisition & Development
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Develop and implement long term strategies to build a competent and committed workforce</li> <li>• Execute and manage employer branding initiatives to attract and retain talents</li> <li>• Develop and organize corporate learning &amp; development (L&amp;D) programme according to business needs</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>• The Sandwich intern will gain valuable experience in:</li> <li>• Supporting and working together with different levels of staff in CLP to manage company-wide projects like staff communication forum, leadership development programmes, graduate trainee recruitment and other cultural change initiatives.</li> <li>• Coordinating and organizing career fairs / campaigns for targeted parties / audiences to promote CLP brand and career opportunities</li> <li>• Supporting initiatives related Employer Branding such as career website content updates, promotion of career opportunities in e-channels</li> <li>• Planning and organizing the corporate L&amp;D programmes e.g. management / language / IT skills training, leadership seminars</li> <li>• Conducting research and analysis to support talent acquisition and development strategies.</li> </ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>• Project Owner / Mentor will provide guidance and work together with the interns to deliver the followings:</li> <li>• Roll out company-wide development and cultural change initiatives</li> <li>• Attract and engage talents as well as promoting CLP employer brand through career fairs / campaigns</li> <li>• Review the career website and polish the content to enhance CLP's employer brand</li> <li>• Implement corporate L&amp;D initiatives according to planned</li> </ul>

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Project Outline ~ Human Resources

		<p>schedule and assess the effectiveness for continuous improvement</p> <ul style="list-style-type: none"><li>• Complete research and analysis on talent acquisition and development as assigned</li></ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"><li>• Strong organizing and analytical skills.</li><li>• Team player with good communication and interpersonal skills.</li><li>• Creative</li><li>• Good speaking and written communication skills in English &amp; Chinese (including Putonghua)</li><li>• Good proficiency in PC applications e.g. Microsoft Word, Excel and PowerPoint</li></ul>
	<b>Learning</b>	<ul style="list-style-type: none"><li>• The interns will acquire valuable knowledge and skills in the areas of organization development, employer branding, training &amp; development and internal communication</li></ul>

<b>Project Code</b>	HR_SAND_8	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to May 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources Management Business Management <b>Other Preference:</b>
	<b>Project Name</b>	Simulation of HR Professionals Roles in CLPPHK
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>• Providing an opportunity for intern to understand and experience the roles of HR strategic Business Partner in partnering with different HR sub-teams and internal client(s) to meet business needs and challenges</li> <li>• Understanding Human Resources best practices and governance</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>• The Sandwich intern will gain valuable experience in:</li> <li>• Assisting with recruitment processes, including job advertising, shortlisting candidates and arranging interviews and preparing documents related to job offer</li> <li>• Planning and organizing events and programmes for employees and students</li> <li>• Acting a critical role in consolidating data from different business units and conducting analysis to facilitate management in making sensible business decisions or monitor the compliance of internal policies</li> <li>• Conducting market research and analysis related to recruitment and placement</li> <li>• Providing strategic, dynamic, professional HR solutions with innovation insights and supporting towards internal clients and external parties</li> <li>• Executing planning &amp; management skills in monitoring different HR projects</li> <li>• Partnering with Senior HR Manager - Corporate Units in automating HR processes to align with business direction, i.e. transforming to digital utility organization</li> <li>• Integrating new information technology and ideas of next generation into HR current practices such as streamlining routine processes to drive change within CLP</li> </ul>
<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>• Assist and coordinate in recruitment Programmes such as CLP Internship roll-out and implementation</li> <li>• Familiarize with full spectrum of HR services delivered by HR professional in meeting with business challenges</li> <li>• Engage in the annual planning of Manpower budget of</li> </ul>	

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		<p>CLPPHK and big data analysis such as manpower budget utilization and statistics related to recruitment.</p> <ul style="list-style-type: none"> <li>• Obtain lively exposure on how to properly manage projects in a timely and effective manner through delivering ad-hoc projects regarding. talent evaluation, pay review and internal audit, etc.</li> <li>• Assist and support on various projects as assigned by Senior HR Manager or her delegates</li> </ul>
	<p><b>Required Skills</b></p>	<ul style="list-style-type: none"> <li>• Good communication, interpersonal, organizational as well as project management skills and proficiency in computer skills</li> <li>• Strong problem-solving (think out of the box) and analytical skills</li> <li>• Self-motivated, independent, willing to learn and. a good team player</li> <li>• Understanding on Employment Ordinance, or studies on related subject an added advantage</li> </ul>
	<p><b>Learning</b></p>	<ul style="list-style-type: none"> <li>• A good and practical experience to learn the common policies, practices. and procedures in HR department, being a team player to contribute to the common goal of the team, as well as understand different HR systems and duties which will be valuable exposure</li> </ul>

<b>Project Code</b>	HR_SAND_9	
<b>Project Details</b>	<b>Internship Category</b>	Sandwich
	<b>Internship Period</b>	June 2019 to May 2020
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources Management <b>Other Preference:</b> Business Management / Administration
	<b>Project Name</b>	Employee Engagement Projects and Young Talents Programs
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>CLP cares for employees and is committed to cultivating a happy, healthy, committed, and competent workforce via implementation of various effective employee engagement initiatives and young talents programs.</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>Provide support to the planning, organization, and publicity of employee engagement initiatives (e.g., Quality Work Life Programme, Joint Consultative Committee Meetings/Functions, Employee Opinion Survey follow up, Employee Communication &amp; Briefing events, Social &amp; Recreation Events etc)</li> <li>Provide support to the promotion, recruitment, selection, and onboarding activities of various Young Talents Programs covering Graduate Trainees, Technician Trainees, Craft Apprentices, Sandwich Interns and Summer Interns etc</li> <li>Provide assistance in reviewing and implementation of policies/procedures</li> <li>Provide support to other daily operation of HR Department, including data inputting and analysis, maintenance of filing system, coordination of meetings and events etc..</li> <li>Participate in Safety, Health, Environment, &amp; Quality (SHEQ) briefings, promotion and learning activities, and meetings</li> </ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>Employee engagement initiatives</li> <li>Young Talents Programs' related activities</li> <li>Exposure to full spectrum of HR functions / services</li> <li>Exposure to SHEQ activities.</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>Good communication skills and interpersonal skills</li> <li>Innovative, proactive, organized, detail-minded</li> <li>Strong sense of confidentiality</li> <li>Proficient in both English and Chinese.</li> <li>Good PC skills</li> </ul>
<b>Learning</b>	<ul style="list-style-type: none"> <li>SHEQ awareness</li> <li>Knowledge and practical experience in HR operations, policies, and labor related ordinances</li> <li>Project / change management</li> </ul>	

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		<ul style="list-style-type: none"><li>• Staff engagement</li><li>• Event organization and publicity</li><li>• Business communication</li><li>• Master of ceremony</li></ul>
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<b>Project Code</b>	HR_SUM_1	
<b>Project Details</b>	<b>Internship Category</b>	Summer
	<b>Internship Period</b>	June 2019 to August 2019
	<b>Preferred Disciplines</b>	<b>First Preference:</b> Human Resources Management <b>Other Preference:</b> Business Management / Administration
	<b>Project Name</b>	Employee Engagement Projects and Young Talents Programs
	<b>Business Objective(s)</b>	<ul style="list-style-type: none"> <li>CLP cares for employees and is committed to cultivating a happy, healthy, committed, and competent workforce via implementation of various effective employee engagement initiatives and young talents programs.</li> </ul>
	<b>Project Descriptions</b>	<ul style="list-style-type: none"> <li>Provide support to the planning, organization, and publicity of employee engagement initiatives (e.g., Quality Work Life Programme, Joint Consultative Committee Meetings / Functions, Employee Opinion Survey follow up, Employee Communication &amp; Briefing events, Social &amp; Recreation Events etc)</li> <li>Provide support to the promotion, recruitment, selection, and onboarding activities of various Young Talents Programs covering Graduate Trainees, Technician Trainees, Craft Apprentices, Sandwich Interns and Summer Interns etc</li> <li>Provide assistance in reviewing and implementation of policies/procedures</li> <li>Provide support to other daily operation of HR Department, including data inputting and analysis, maintenance of filing system, coordination of meetings and events etc.</li> <li>Participate in Safety, Health, Environment, &amp; Quality (SHEQ) briefings, promotion and learning activities, and meetings</li> </ul>
	<b>Project Deliverables</b>	<ul style="list-style-type: none"> <li>Employee engagement initiatives</li> <li>Young Talents Programs' related activities</li> <li>Exposure to full spectrum of HR functions / services</li> <li>Exposure to SHEQ activities.</li> </ul>
	<b>Required Skills</b>	<ul style="list-style-type: none"> <li>Good communication skills and interpersonal skills</li> <li>Innovative, proactive, organized, detail-minded</li> <li>Strong sense of confidentiality</li> <li>Proficient in both English and Chinese.</li> <li>Good PC skills</li> </ul>
<b>Learning</b>	<ul style="list-style-type: none"> <li>SHEQ awareness</li> <li>Knowledge and practical experience in HR operations, policies and labor related ordinances</li> <li>Project / change management</li> </ul>	



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		<ul style="list-style-type: none"><li>• Staff engagement</li><li>• Event organization and publicity</li><li>• Business communication</li><li>• Master of ceremony</li></ul>
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